

## PRE-ARRANGED ABSENCE FORM FOR COLLEGE VISITATION

Students are responsible for completing this form and submitting to the front office prior to their college visit. Have this form filled out by your teachers, signed by your parent and Mrs. Klinger BEFORE you leave for your college visit.

STUDENT:	
GRADE:	
DATES STUDENT WILL BE ABSENT:	
PARENT SIGNATURE	
PRINCIPAL'S APPROVAL:	

- Juniors and seniors are allowed <u>2</u> college visits that counts as a school activity (attendance exempt)
- Students are required to bring signed documentation from college visit in order to receive school activity
- Students are responsible for obtaining any missing school work during the absence.

Teacher signatures required.

1.	4.
2.	5.
3.	6.

## www.rayder.net

Charlevoix Elementary School 13513 Division Street Charlevoix, MI 49720 231.547.3215 p 231.547.3150 f Charlevoix Public Schools Administrative Office 104 E. St. Mary's Drive Charlevoix, MI 49720 231.547.3200 p 231.547.0556 f Charlevoix Middle/High School 05200 Marion Center Road Charlevoix, MI 49720 231.547.3222 p 231.547.3154 f